



RODNEY STREET

*Sessional and Occasional
Consulting Rooms
Information Pack 2017*





RODNEY STREET

The Facilities

Providing luxurious private medical consulting facilities on Rodney Street, renowned in Liverpool as an area of medical excellence. Number 88 is situated by the old Cathedral, close to the main railway stations and is only a short walk from Liverpool town centre.

Our prestigious Grade II listed Georgian building has offered consulting facilities to the medical community for many years and the name and reputation of 88 Rodney Street and its direct link with 10 Harley Street, is greatly respected throughout the profession.

Rooms are sympathetically decorated in keeping with the ethos of a grand building whilst remaining clinically appropriate to the specialty, allowing the user to present their private practice professionally in pleasant surroundings.

Medical Consulting Rooms

88 RODNEY STREET offers over 20 sessional and occasional consulting rooms on flexible terms.

Rooms vary in size and style and on a Sessional Licence you can normally choose the same room each time you visit or have an available room allocated for you on booking.

Rooms are equipped for clinical use and examination. A lift serves all floors.

There are no set up costs and with flexible licencing options, the most cost effective solutions are available to you.

Administrative services include reception/meet and greet duties and if required a personalised telephone answering service which will ensure your calls are answered with your practice name and transferred to other locations. There is also an option to take on an appointment management service.

Opening Hours

WEEKDAYS

9am to 9pm

Excluding Public and Bank Holidays
when the house is closed.

SATURDAY

9am to 5.30pm

SUNDAY

By prior arrangement only

Sessional Details

MONDAY – FRIDAY

Morning: 9am to 1pm

Afternoon: 1.30pm to 5.30pm

Evening: 6pm to 9pm

SATURDAY

Morning: 9am to 1pm

Afternoon: 1:30pm to 5:30pm

Other times by arrangement.

Catered conference and seminar facilities are
available on request.



A Summary of Features of Each Licence Option

FEATURES	OCCASIONAL LICENCE	COMMITTED HOURS	SESSIONAL LICENCE
Monthly Licence Fee	£50	£50	£50
Hourly Rates	£16	Sliding reductions to a minimum of £13	From £11 per hour depending on size of the room
Personalised Telephone Number and Use of Address on Stationery	Included	Included	Included
Appointment Making Service	Optional	Optional	Optional
Same Room Guaranteed at Each Visit	No	No	Yes
Reductions Apply to Additional Hours	No	No	Yes
Notice Required to Upgrade	No	No	Not applicable
Notice required to 'Trade Down' or Leave (After Initial Three Month Commitment)	3 months	3 months	3 months
Up to Six Nominated Consultants* Permitted on One Licence <small>(*A Nominated consultant(s) must be a registered partner, associate or employee of the Licensee's practice, business or company)</small>	Yes	Yes	Yes



Occasional User Licence Option

Licence fee: £50/month

Deposit:

£250 for one practitioner | £400 for more than one or Corporate
£750 Overseas

Hourly rates: £16/hour at all times

Benefits

- This Licence gives total flexibility – you may book a room as little of as often as you wish.
- You have immediate access to prestigious medical consulting rooms in Rodney Street, Liverpool as required, even at short notice.
- Open six days per week, excluding Bank Holidays.
- It is an extremely cost-effective option because you only pay for the time you use or reserve. Charges are calculated by the quarter-hour (**minimum charge = one hour**).
- Your patients are greeted by friendly, professional, staff at all times.
- Personalised telephone number with calls answered in your name or your practice name and handled according to your instructions.
- A short notice period to terminate your Licence – just three months (**after initial commitment of three months has expired**).
- You may add up to six Nominated Consultants* to your Licence, enabling you to share the cost of the Licence fee (*Nominated Consultant(s) must be a registered partner, associate or employee of the Licensees practice, business or company and a fee is chargeable monthly, **please see Tariff Sheet**).
- Easy to upgrade

Limitations

- We always try to accommodate preferences but under this Licence you may be offered a different room each time you visit. However, the same room is generally guaranteed with a Sessional Licence and this option may be more appropriate for certain specialties.
- Other Licences carry lower hourly rates, in exchange for committing to take a minimum number of hours each month. However, we recommend that you estimate your usage conservatively at the beginning as you can always upgrade to another Licence.
- The Appointment Booking service is an optional additional service, available to you if you need this support, our experienced medical secretaries are available to provide a diary service at an optional extra cost (**please see Tariff Sheet**).
- From the 3rd month of your Licence, we include a charge for minimum 2 hours' use for a single user, or a charge of 4 hours' use with 2 users and then 1 additional hour's use for each subsequent user up to a maximum.



Sessional User Licence Option

Licence fee: £50/month

Deposit:
15% of annual value of Licence

Hourly rates:
Sliding scale depending on size and location of preferred room and consulting time

Benefits

- You may enjoy some of the lowest possible hourly rates and reduced rates when more than one session is taken.
- Any additional hours used outside your session time are at an advantageous rate (**see Tariff Sheet**).
- Appointment management is an optional additional service but you would have preference included in this Licence.
- Immediate access to prestigious medical consulting rooms, even at short notice.
- Open six days per week, excluding bank holidays
- Patients are greeted by friendly, professional staff at all times.
- Personalised telephone number with calls answered in your name or your practice name and handled according to your instructions.
- A short notice period to terminate your Licence – just three months (**after initial commitment of three months has expired**).
- You may add up to six Nominated Consultants* to your Licence, enabling you to share the cost of the Licence fee (*Nominated Consultant(s) must be a registered partner, associate or employee of the Licensees practice, business or company and a fee is chargeable monthly, **please see Tariff Sheet**).
- Storage space (where available) is offered **free of charge**.
- Easy to upgrade

Limitations

- There is no rebate, exchange or carry-over of unused time. If your usage is likely to be irregular, the Occasional User option might be more cost effective.
- The Licensee will be charged an additional £40 per month for each Nominated Consultant added to the Licence.
- We require 3 months' notice if you wish to convert to another Licence option.



Committed Hours Licence Option

Licence fee:

£50/month

Deposit:

15% of annual value of Licence

Hourly rates:

A sliding scale of hourly rates is available dependent on commitment

Benefits

- You enjoy considerable savings over the Occasional User hourly rates – the greater the number of hours you commit to take, the more you save.
- This Licence gives total flexibility – you use your committed hours, and more, wherever you wish.
- Charges are calculated by the quarter-hour. Only the time you use or reserve is deducted from your number of committed hours (**minimum charge = 1 hour per visit**).
- You have immediate access to prestigious medical consulting rooms in Liverpool as required, even at short notice.
- Open six days a week, excluding Bank Holidays.
- Cost-effective options as you only pay for the time you use or reserve. Charges are calculated by the quarter hour (**minimum charge = 1 hour**).
- Patients are greeted by friendly, professional staff at all times.
- Personalised telephone number with calls answered in your name or your practice name and handled according to your instructions.
- Short 3 month notice period to terminate your Licence (**after initial commitment of 3 months has expired**).
- You may add up to six Nominated Consultants* to your Licence, enabling you to share the cost of the Licence fee (*Nominated Consultant(s) must be a registered partner, associate or employee of the Licensees practice, business or company).
- Easy to upgrade to another type of Licence.

Limitations

- We always try to accommodate preferences but under this Licence you may be offered a different room each time you visit. However, the same room is generally guaranteed with a Sessional Licence and this option may be more appropriate for certain specialties.
- The Sessional Licence can offer lower hourly rates, some as low as £8 per hour and is the ideal option if you plan to visit at the same time each week.
- There is no rebate or carry-over of unused time. If your usage is likely to be irregular, the Occasional User option might be more cost effective.
- The Appointment Booking service is included free of charge on the Sessional Licence only. If you need this support, our experienced team are available to act as diary secretaries (optional extra cost – see **Tariff sheet**).
- The Licensee will be charged additionally per month for each Nominated Consultant added to the Licence.
- We require three months' notice if you wish to convert to an Occasional User Licence.



RODNEY STREET

88 Rodney Street - Tariff Sheet 2017 - Optional Services

All reception and Secretarial services are subject to VAT at the current rate

LICENCE FEE	£50
RECEPTION SERVICES	FEE
Personalised Telephone Number	One Inclusive per License (Excluding Ad Hoc License)
Additional Telephone Number	£40 per line per month
PDQ Telephone Line Connection	£30 per line per month
Making appointments telephone messages or direct divert of incoming calls	See <i>Diary Management below</i>
Telephone Calls	50p connection fee + Standard unit fee thereafter
Duplicate printed invoices	£35 per request
Photocopies	B&W 30p per Page Colour 50p per page
Facsimile In	30p
Facsimile Out (UK)	70p
International	£1.75 per page
Document Scanning	30p per page
Postage	Post Office rates + 20%
Post: Retained for collection within 14 days	No charge
Post: Daily redirection	£35 per month + Postage
Post: Redirection after 7 days	£15 per month + Postage
In house Storage Space	£20/month per stored unit £30/month per locked unit
Couriers	£20 + Cost
Chaperone, occasional administration and Secretarial Unit	£15 per 15 mins
Provision of refreshments	From £15
A4 Practitioners Headed Paper	30p per sheet
Business Cards	250 Cards: £180 500 Cards: £250
Wi-Fi	No charge
Web Builder	1 page £10 per month 2 pages £12.50 per month
Use of photographic material	£75 per medium
Seminar & Conference Facilities	<i>Please ask the Reception Manager for further information including prices</i>
Projector and Screen Hire	£75 per booked session
TV, Video and DVD Player hire	£100 per booked session
Secretarial Services - Available through 10 Harley Street	
Diary Secretary - Nominated secretary to manage all incoming calls	From £185 per month
Patient Accounts Clerk - Nominated Secretary to collect fees	From £185 per month
Combined Diary Secretary and Patient Accounts Clerk	From £350 per month
Routine Typing Service	£15 per 15 mins
Urgent Typing (Within 4 hours)	£25 per 15 mins
Additional Hours	
Sessional Licence	£15 / hr
Occasional Licence	£16 / hr
Minimum Use Rate	£16 / hr
Nominate Consultant monthly charge for sessional and committed licences	£30 / hr
Ad Hoc Licence	£40 / hr
Reserved Time: Defined as any period of time booked by the Licensee and / or nominated consultant for use of the consulting room and agreed by the company. Charged at one full hour and then per quarter hour units thereafter.	
Cancellation Fee: Chargeable if reserved time is cancelled or amended by the licensee or nominated consultant within 48 hours notice.	
Outside 48 hours	No Fee
Within 48 hours	25% of the value of the reserved time will be charged
Within 24 hours	50% of the value of the reserved time will be charged



You offer a variety of flexible Licence options. What are they?

At 88 Rodney Street we offer three Licence options designed to meet the varied needs of the private medical community:

OCCASIONAL USE OPTION

You would choose this option if you do not wish to use a room at a regular time each week. This Licence gives you access to consulting rooms as and when you need them at an hourly rate, giving maximum flexibility. Depending on when you use the House, you pay either £41, £45 or £49 per hour, charged in quarter-hour units.

COMMITTED HOURS OPTION

This Licence gives you all the flexibility of the Occasional Use option, but allows you to enjoy a scale of discounts – the more time you commit to buy, the lower the hourly rate.

SESSIONAL USE LICENCE:

Here, you book a room at the same time each week. Each session lasts four hours during the day, and three hours during the evening. You select the room you prefer and pay according to its size, location, and time zone.

Our staff would be happy to help you decide which Licence would be the most suitable for your practice.

Are there any hidden costs?

There is no VAT on room rental or Licence fees and no extra charges unless you choose to use one of our support services shown on the enclosed Tariff Sheet.

Our staff will be pleased to calculate the exact hourly, weekly, or monthly cost for you, once we know your precise requirements.

What other facilities or support are available?

- Fully furnished consulting rooms.
- High Speed wireless internet.
- Full administrative facilities (fax, photocopier, postage, mail forwarding, couriers, etc).
- Chaperone service.
- Comfortable wheelchair access.

What is my commitment to 88 Rodney Street?

For some, there is understandable hesitation about signing up to a long lease which is why we offer a real alternative.

Your initial commitment is only six months and thereafter we require just three months' notice from you on any of our Licence options.

This gives you great flexibility and, more importantly, peace of mind.



What is included in the Licence fee?

All the costs normally associated with maintaining an address in the Rodney Street location : heating, lighting, rates, insurance, refurbishment, staff, refreshments, etc.

A wide range of consulting rooms from which to choose, all well-presented, some with specialist equipment.

A telephone answering service and a personal number, which is answered in your name.

Friendly reception staff to greet your patients and handle your telephone calls.

How does this compare to the rest of Rodney Street?

No. 88 provides extremely cost-effective facilities for your practice.

We believe our elegant accommodation and experienced administrative staff represent exceptional value for money.

Who consults at 88 Rodney Street?

A wide range of established medical practitioners work from No.88: surgeons, physicians, general practitioners, psychiatrists, psychologists, allied Healthcare Professionals including Physiotherapists and Osteopaths plus complementary therapists.

Eighty Eight Rodney Street Ltd follows a stringent and robust administrative process and is thorough and challenging of those it accepts as Licensees. We screen each applicant to ensure that they precisely meet accreditation criteria, are members of an accredited professional body, carry appropriate professional insurance and their practice fits with the ethos of the house. This is important to maintain our reputation as a Centre of Excellence.

How long has 88 Rodney Street provided medical facilities?

No.88 is an established medical House and has provided facilities for over 20 years. It is widely recognised and respected throughout the medical community for its professionalism, support, and commitment to quality service.

How do I find 88 Rodney Street?

No.88 is the last house, located at the old cathedral end of Rodney Street.

It is about a 5 min taxi ride from Liverpool Lime Street Station.

Car parking is available outside the house.

Parking is free after 6.30 pm on weekdays and all day on Sundays.

What do I do now?

If you would like to know more about 88 Rodney Street, please call our main Harley Street office on (+44) 020 7467 8300 to arrange a viewing, discuss your requirements and answer your questions.

We look forward to hearing from you.



RODNEY STREET

88 Rodney Street, or elsewhere? What's the difference?

Naturally, we would be pleased to have an opportunity to show you around the House, and to tell you more about our facilities and services.

But perhaps it's what others say about us that really counts. Here are just a few unsolicited comments taken from practitioners' letters to us:

«»»

Thank you again and again for your courtesy to patients, your efficiency, your kindness, and the elegance, safety and security of the environment you have created. I am very grateful for the 'looking after' you have given me and will continue to recommend No.88 to any interested colleagues.

Ms V.S., Consultant Research Psychotherapist

«»»

We found that, amongst the selection of consulting rooms around Rodney Street, No.88 is clearly an outstanding option and we are delighted with our choice. Our patients need not only calm and comfortable facilities, but also sensitive management. They often comment on the kind, thoughtful attention of the staff, and that makes a real difference to the success of our practice.

Professor J.D. and Dr N.B., Physician

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The Rodney Street address was an important factor in my choice for a medico-legal practice and, from an economic point of view, sessional letting is excellent. What I had not anticipated was the quality of the staff. I know that when my patients make contact with No.88 they are going to be treated well.

Mr J.W., Consultant Orthopaedic Surgeon

«»»

I would like to compliment you on the way No.88 is run. All my patients have spoken very positively about contacts, without exception.

Dr S.C., General Practitioner

If you would like to find out more about Eighty Eight Rodney Street, please call our number in Harley Street (+44) 207 467 8300

We would be happy to show you around our facilities, discuss your requirements and answer your questions.