

A SUMMARY OF FEATURES OF EACH LICENCE OPTION

FEATURES	OCCASIONAL LICENCE	COMMITTED HOURS	SESSIONAL LICENCE
MONTHLY LICENCE FEE	£50	£50	£50
HOURLY RATES	£15.00	Sliding reductions to a minimum of £12.00	From £10 per hour depending on size of room
PERSONALISED TELEPHONE NUMBER AND USE OF ADDRESS ON STATIONERY	Included	Included	Included
APPOINTMENT MAKING SERVICE	Optional	Optional	Included
SAME ROOM GUARANTEED AT EACH VISIT	No	No	Yes
REDUCTIONS APPLY TO ADDITIONAL HOURS	No	No	Yes
NOTICE REQUIRED TO UPGRADE	No	No	Not applicable
NOTICE REQUIRED TO 'TRADE DOWN' OR LEAVE (AFTER INITIAL 6 MONTH COMMITMENT)	3 months	3 months	3 months
<ul style="list-style-type: none"> • UP TO SIX NOMINATED CONSULTANTS* PERMITTED ON ONE LICENCE (* Nominated Consultant(s) must be a registered partner, associate or employee of the Licensee's practice, business or company)	Yes	Yes	Yes

OCCASIONAL USER LICENCE OPTION

- **Licence fee:** **£50/month**
- **Deposit:** **£250 for one practitioner; £400 for more than one**
Hourly rate: £15 per hour

Benefits	Limitations
<ul style="list-style-type: none"> • This Licence gives total flexibility - you may visit as little or as often as you wish, which is particularly helpful when setting up a new practice until a pattern of demand becomes clear. • It is an extremely cost-effective option because you only pay for the time you use or reserve. Charges are calculated by the quarter-hour (<i>Minimum charge = 1 hour</i>). • You have immediate access to prestigious medical consulting rooms in Rodney Street, Liverpool as required, even at short notice. • We are open five days each week. • Your patients are greeted by friendly, professional, staff at all times. • There is a short notice period to terminate your Licence - just three months (<i>after initial commitment of 3 months has expired</i>) • You may add up to six Nominated Consultants* to your Licence, enabling you to share the cost of the Licence fee. (*A Nominated Consultant(s) must be a registered partner, associate or employee of the Licensee's practice, business or company). • It is very easy to upgrade to another type of Licence. 	<ul style="list-style-type: none"> • All of our consulting rooms are decorated, furnished and equipped to high standards. While we always try to accommodate preferences, under this Licence you <i>may</i> be offered a different room each time you visit. However, the <i>same</i> room is guaranteed with a Sessional Licence and this option should be considered for certain specialities. • Other Licences carry lower hourly rates, some as low as £8 per hour, in exchange for committing to take a minimum number of hours each month. However, we recommend that you estimate your usage conservatively at the beginning. Remember, you can always upgrade easily to another Licence. • The Appointment Booking service is included free of charge on the Sessional Licence only. If you need this support, our experienced medical secretaries are available to provide a diary service (<i>optional extra cost – See Tariff Sheet</i>). • The Licensee will be charged an additional £25.00 per month for each Nominated Consultant added to the Licence.

SESSIONAL USER LICENCE OPTION

- **Licence fee:** **£50/month**
- **Deposit:** **15% of annual value of Licence**
- **Hourly rates** **Between £8 and £22, depending on size and location of preferred room and consulting time**

Benefits	Limitations
<ul style="list-style-type: none"> • You may enjoy some of the lowest possible hourly rates and reduced rates apply to your session rate when more than one session is taken, that is: 2nd session = 5% reduction 3rd session = 10% reduction 4th session = 15% reduction 5th and subsequent sessions = 20% reduction • Any additional hours used outside your session time are at an advantageous rate (<i>see Tariff Sheet</i>) • The Appointment Making service is included in this Licence, <i>free of charge</i> • Guaranteed use of the same room at each of your sessions, giving your patients a sense of continuity • Storage space (where available) is offered <i>free of charge</i> • Access to prestigious medical consulting rooms in Liverpool as required, even at short notice • Open 5 days each week. • Your patients are greeted by friendly, professional staff at all times • A short notice period to terminate your Licence – just three months (<i>after initial commitment of 3 months has expired</i>) • You may add up to six Nominated Consultants* to your Licence, enabling you to share the cost of the Licence fee. (*A Nominated Consultant(s) must be a registered partner, associate or employee of the Licensee’s practice, business or company.) 	<ul style="list-style-type: none"> • There is no rebate, exchange or carry-over of unused time. If your usage is likely to be irregular, the Occasional User option might be more cost effective. • We require three months' notice if you wish to convert to another Licence option • The Licensee will be charged an additional £25.00 per month for each Nominated Consultant added to the Licence.

COMMITTED HOURS LICENCE OPTION

- **Licence fee:** **£50/month, included within the monthly payment**
- **Deposit:** **15% of annual value of Licence**
- **A sliding scale of hourly rates, to a minimum of £12**

Benefits	Limitations
<ul style="list-style-type: none"> • You enjoy considerable savings over the Occasional User hourly rates - the greater the number of hours you commit to take, the more you save. • This Licence gives total flexibility - you use your committed hours, and more, wherever you wish • Charges are calculated by the quarter-hour. Only the time you use or reserve is deducted from your number of committed hours (<i>minimum charge = 1 hour per visit</i>) • You receive a personalised telephone number. Calls are answered in your name or your practice name and handled according to your instructions, such as a seamless transfer to your principal office number • You have immediate access to prestigious medical consulting rooms in Central London as required, even at short notice • We have long opening hours, seven days a week • Your patients are greeted by friendly, professional staff at all times • There is a short notice period to terminate your Licence - just three months (<i>after initial commitment of 3 months has expired</i>) • You may add up to six Nominated Consultants* to your Licence, enabling you to share the cost of the Licence fee (* A Nominated Consultant(s) must be a registered partner, associate or employee of the Licensee's practice, business or company) • It is very easy to upgrade to a Sessional Licence if your needs change 	<ul style="list-style-type: none"> • All of our 25 consulting rooms are decorated, furnished and equipped to high standards. While we always try to accommodate preferences, under this Licence you <i>may</i> be offered a different room each time you visit. However, the <i>same</i> room is guaranteed with a Sessional Licence and this option should be considered for certain specialities. • The Sessional Licence can offer lower hourly rates, some as low as £8 per hour and is the ideal option if you plan to visit at the same time each week • There is no rebate or carry-over of unused time. If your usage is likely to be irregular, the Occasional User option might be more cost effective • The Appointment Booking service is included free of charge on the Sessional Licence only. If you need this support, our experienced team are available to act as diary secretaries (<i>optional extra cost – see Tariff sheet</i>) • The Licensee will be charged an additional £30.00 per month for each Nominated Consultant added to the Licence. • We require three months' notice if you wish to convert to an Occasional Licence

TARIFF SHEET 2008 OPTIONAL SERVICES

<ul style="list-style-type: none"> • MAKING APPOINTMENTS , TAKING TELEPHONE MESSAGES, OR DIRECT DIVERTING OF INCOMING TELEPHONE CALLS 	<ul style="list-style-type: none"> ▪ Sessional Users - no charge ▪ Occasional Users – see Diary Secretary below
<ul style="list-style-type: none"> • DIARY SECRETARY - a nominated secretary to handle all incoming calls • PATIENT ACCOUNTS CLERK – a nominated clerk to collect fees • COMBINED DIARY SECRETARY / ACCOUNTS CLERK 	<ul style="list-style-type: none"> ▪ From £105/month or £50/wk ▪ From £105/month or £50/wk ▪ From £180/month or £90/week
<p>WORD PROCESSING SERVICE - ROUTINE TYPING WORD PROCESSING SERVICE - URGENT TYPING (WITHIN 4 HOURS)</p>	<ul style="list-style-type: none"> • £6.00/quarter hour or part • £9.00/quarter hour or part
<ul style="list-style-type: none"> • DUPLICATE INVOICES OR DEBT MANAGEMENT CORRESPONDENCE • ANALYSIS OF INVOICES FOR LICENCEES AND NOMINATED CONSULTANTS 	<ul style="list-style-type: none"> ▪ £20 per item ▪ £25 per report
<p>ADDITIONAL CONSULTING HOURS (payable on time reserved/used) –</p> <ul style="list-style-type: none"> • Sessional User • Occasional User • Nominated Consultant – Sessional User monthly charge • Nominated Consultant – Occasional User monthly charge <p>Reserved Time: Any period of time booked by the Licensee and/or Nominated Consultant(s) for use of consulting rooms and agreed by the Company. The Licensee will be charged for a minimum of one hour per visit at the appropriate Tariff rate.</p> <p>Cancellation Fee: Should the Licensee and/or Nominated Consultant(s) cancel Reserved Time without 48hours' notice, a charge of one half of the value of that Reserved Time will be payable. If a cancellation is made within 24 hours of the Reserved Time then the full charge will become payable</p> <p>Time charged: Each visit is charged at one full hour, then in quarter hour units thereafter.</p>	<p>£13 per hour £15 per hour £25 £25</p>
<ul style="list-style-type: none"> • Telephone calls (outgoing charged at the standard rate – per unit. Please note that Premium Rate calls will be charged at a higher rate – details can be given on request.) • Facsimile In (per sheet) • Facsimile Out (per sheet) <ul style="list-style-type: none"> - UK - Europe - SA & Caribbean - Australia & other • Mail <ul style="list-style-type: none"> - retained for collection within 2 weeks - daily redirection - redirection after two weeks • Storage space <ul style="list-style-type: none"> - free of charge to Sessional Licensees • Couriers • Stationery Supplies <p style="text-align: center;">All Services Attract VAT at 17.5%</p>	<p>10 pence</p> <p>20 pence 50 pence £1.00 £1.50 £2.00</p> <p>No charge £30.00/mth, plus postage Postage cost, plus 20%</p> <p>£20/mth per stored unit or £25/mth per locked unit</p> <p>1 x sec unit + Cost, plus 20% See separate price list</p>

88 Rodney Street, or elsewhere? What's the difference?

Naturally, we would be pleased to have an opportunity to show you around the House, and to tell you more about our facilities and services. But perhaps it's **what others say about us** that really counts. Here are just a few *unsolicited* comments taken from practitioners' letters to us:

"Thank you again and again for your courtesy to patients, your efficiency, your kindness over my administrative errors, and the elegance, safety and security of the environment you have created. I am very grateful for the 'looking after' you have given me and will continue to recommend No.10 to any interested colleagues."

Ms V.S., Consultant Research Psychotherapist

"I would like to compliment you on the way No.10 is run. All my patients have spoken very positively about contacts, without exception. Tracey [Medico-Legal Services] is wonderful and patients have been particularly complimentary about how sensitively she responds to their enquiries."

Dr S.C., General Practitioner

"Thank you for a great party – the best ever! I say that because I knew more people, which makes it more fun, but it also helps us to make a wide range of professional contacts. You really run a great show."

Mr T.B., Psychotherapist

"The Harley Street address was an important factor in my choice for a medico-legal practice and, from an economic point of view, sessional letting is excellent. What I had not anticipated was the quality of the staff. I know that when my patients make contact with No.10 they are going to be treated well."

Mr J.W., Consultant Orthopaedic Surgeon

We found that, amongst the selection of consulting rooms around Harley Street, No.10 is clearly an outstanding option and we are delighted with our choice. Our patients need not only calm and comfortable facilities, but also sensitive management. They often comment on the kind, thoughtful attention of the staff, and that makes a real difference to the success of our practice.

Professor J.D. and Dr N.B., Physicians